

## AFTAB KHAN

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📍 House No.57, Gali No.6, Baldev Nagar, Jodhpur, Rajasthan  
🎂 Date of Birth: 18th November 2002  
👤 Marital Status: Single, 🌐 Languages Known: Hindi, English, Marwari

### Career Objective

To secure a challenging position as an IT Executive/Desktop Support Engineer where I can utilize my technical expertise, troubleshooting skills, and experience in hospital software, high-tech machine installation, and system maintenance to support smooth organizational operations.

### Academic Qualifications

- B.B.A – Maulana Azad University, 2024
- ITI – COPA, 2020
- 12th (CBSE), 2020
- 10th (CBSE), 2018

### Professional Experience

#### IT Executive – Vasundhara Hospital, Jodhpur | May 2024 – 31December 2025

- Provided Desktop Support across 89+ systems including installation, troubleshooting, and maintenance.
- Managed hospital software (ASMI Global) including modules like Inventory, Pharmacy, Billing & IVF.
- Performed MySQL database monitoring, backup support, and data-security checks.
- Installed and configured high-tech hospital equipment on technician calls (biochemistry machines, analyzers, printers, LAN devices).
- Monitored and maintained server room operations ensuring uptime and performance.
- Handled LAN/WAN troubleshooting, IP configuration, switches and router maintenance.
- Coordinated with software vendors for updates, bug fixes, and workflow improvements.

#### Data Entry Operator – Biochemistry Lab, Umaid Hospital | Apr 2023 – Mar 2024

- Entered lab reports and patient data accurately and on time.
- Coordinated with technicians for verification & corrections.
- Maintained confidential patient records and department reports.
- Basic understanding of biochemical tests & workflow.

## Technical Skills

- Desktop Support, Hardware Troubleshooting
- Hospital Software Support (ASMI Global)
- High-Tech Machine Installation & Setup
- Networking (LAN/WAN, IP Config, Switch & Router Setup)
- MS Office (Excel, PowerPoint, Word)
- HTML & Basic Web Development
- Cybersecurity Fundamentals
- Internet Applications & Email Management
- Internet Applications: Proficient in emailing, browsing, research, and online communications.
- Typing Speed: Efficient in both Hindi and English typing.