

# Curriculum vitae

## **Keshav Sharma**

H.No.16

Village - Chak Bhajupura

Tehsil – Bassi, Jaipur

Rajasthan.

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### **CAREER OBJECTIVE:**

To be able to learn and effectively execute to the best of my ability. To be able to grow with my organization and uphold its core values, further to create a niche for myself by exploring my full potential.

### **WORK EXPERIENCE.**

1. Working with **Minex infracon Pvt. Ltd. Vill. – Hathipura ( Bassi ) From 1 Sept 2023 To 30 June 2025.**

#### **Job Description**

Handling All Production and Ground Level Activity Also manage production and sales.

Team Handling and All taking care part of crusher.

2. Working with **RD Stone Crusher Jaipur From 1 FEB 2023 To 31 Aug 2023.**

#### **Job Description**

Handling All Production and Ground Level Activity Also manage production and sales.

Team Handling and All taking care part of crusher.

3. Working with **Prime Time Media in Ahamdabad, Rajkot and Morbi (Gujrat) From 8 Jan 2020 To 31 May 2022 As a Research Associate.**

#### **Job Description**

Team Handling and Ground Level Activity

4. Worked with **Royal Publication form 1 March 2015 To Dec.2019.** As a **Sales Manager in Rajasthan, Uttar Pradesh, Madhya Pradesh and Chhatisgarh.**

### **Job Description**

Handling Team and 6000 I.T.I and Polytechnic Collage.

Achievement of sales targets.

Handle distributor stock, sales and schemes and field operations.

Ensure scheme benefits are passed to retailers on time

Resolve trade issues and complaints.

Planning and co-ordination of every new town launch Activities.

5. Worked with **HLFPPT (NGO) in Jaipur Rajasthan.**

As a **OUTREACH CORDINATER FROM 1 JAN 2013 to 30 DEC 2014**

### **Job Description**

Achievement of primary and quarterly Targets.

Handling 8 Hospital field operations.

Ensure scheme benefits are passed to Pregnant Women's.

Resolve Health issues and complaints.

6. Worked with **Shivam Consultancy form 8 Feb 2010 to 10 Dec 2012.**

As a **Office Manager.**

### **Job Description**

Team Handling and Map and civil Drafting.

### **PROFESSIONAL QUALIFICATION:**

Specialization – **Marketing & Finance.**

### **ACADEMIC QUALIFICATION:**

- ○ ○ B.A. from Rajasthan University, (Rajasthan).
- ○ ○ Senior Secondary from R.B.S.E. Ajmer (Rajasthan).
- ○ ○ Secondary from R.B.S.E. Ajmer (Rajasthan).

### **COMPUTER PROFICIENCY**

- ○ ○ RSCIT

**Strengths:** -

- a) a) a) Ready to accept challenging job with over all responsibilities.
- b) b) b) Excellent management of redistribution administration.
- c) c) c) Strengthen professional and personal relation in lesser period to time in order to extract maximum business.
- d) d) d) Can work round the clock and remain fresh.
- e) e) e) Enjoy traveling any time anywhere.
- f) f) f) Confidence in each and every field in which I enter into.

**PERSONAL INFORMATION**

Father's Name : Mr. Gopal Sharma  
Date of Birth : 15 Aug 1993  
Languages Known : Hindi & English  
Sex : Male  
Married status : Married  
Nationality : Indian  
Interest : Traveling, watch movies, creating new ideas.

**Declaration:**

I hereby declare that all information mentioned above is true to the best my knowledge and my behalf.

PLACE.....

DATE.....

( Keshav Sharma )