

KUNIKA KHANDAL

Results-driven Business Analyst with a strong foundation in accounting and a demonstrated ability to enhance financial performance through strategic analysis and process optimization. Experienced in leading cross-functional initiatives, identifying business opportunities, and implementing data-driven solutions. Proficient in leveraging analytical tools to generate actionable insights that support informed decision-making. Seeking a challenging role to contribute to organizational growth through effective business analysis and strategic planning.

Work Experience

Business Analyst

Gathered and documented business requirements through stakeholder interviews, workshops, and observation sessions.

Translated business needs into BRDs, FRDs, user stories, and use cases for development teams.

Conducted GAP analysis to identify discrepancies between current and target business states.

Worked with Agile Scrum teams, participated in sprint planning, daily standups, and retrospectives.

Collaborated with UI/UX teams to create wireframes and mockups for client approval.

Led UAT sessions and coordinated defect logging, testing, and retesting.

Used Jira, Confluence, and MS Visio to manage project documentation and workflows.

Provided regular status reports and dashboards using Power BI for stakeholders.

Gathered and analyzed business requirements from stakeholders and end-users.

Created [BRD/FRD/user stories/use cases] for [system, app, feature, etc.].

Conducted [workshops/interviews/surveys] to understand user needs.

Collaborated with [design/development/QA] teams to ensure solution accuracy.

Supported UAT by [writing test cases/collecting feedback/logging bugs].

Used [tools like Jira, Confluence, Excel, SQL, Visio, Power BI, etc.].

Key Achievements:

Improved requirement clarity by introducing standardized templates, reducing rework by 30%.

Successfully led business analysis for a \$500K software transformation project delivered on time and within scope.

Educational Background

Master of Business Management

School Monark Secondary school

2029 - 2031

Bachelor of Business Management

Alanker PG Girls college

2025 - 2029

Contact

8302066209

khandalkunika@gmail.com

Rajasthan Jaipur

Languages

English (Fluent)

Hindi

French

Skills

Strategic Planning

Problem Solving

Creative Thinking

Data Analysis

Data Visualization

Project management

Marketing manager

Artificial intelligence

Machine learning

Marketing strategy

Graphic design

Digital /Affiliate marketing

Public speaking

Active listing

Team collaboration

Time management

Management Consultant

Creativity

Decision making

Team leadership

Stress management

Emotional intelligence

Project

Hotel Booking System

Simple Banking / Wallet App

Simulation

Simple E-Commerce Product Catalog