


DIVYATA JOSHI

ASPIRING BUSINESS ANALYSTS PROFESSIONAL

 9166566375

 divyata010@gmail.com



Jaipur

 <https://www.linkedin.com/in/divyatajoshi010>

PROFILE

MBA in Finance and Business Analytics with certified training in Business Analysis Fundamentals (Don Hussey) and practical Skills in Power BI, Looker Studio and Data Visualization. Proficient in business requirement gathering, and dashboard reporting. Currently enhancing expertise in Advance Excel and SQL. Seeking opportunities in business analytics.

INTERNSHIP EXPERIENCE

August-December 2021

HR Intern – Cocoon Hospital, Jaipur

- Supported end-to-end HR processes from recruitment to exit
- Assisted in onboarding and orientation and documentation
- Maintained employee database and helped with administrative tasks
- Supported exit formalities and HR operations

45 days Academic Internship

Operations Management Intern – Mahindra World City Jaipur Pvt. Ltd.

- Prepared a department-level financial budget forecast for 2023 - 2025 for Excel
- Designed an interactive dashboard of the budget using Google Data Studio for performance tracking
- Conducted an academic project on smart city development titled “Evaluation of Smart cities and what are the possible replication of smart components at Mahindra World City Jaipur” focusing on budgeting, operations and tech adaptation at MWCJ

REFERENCES

Mr. Alok Thakur

General Manager, Mahindra World City Jaipur

Email: alokthakur2006@gmail.com

EDUCATION

MBA – Finance and Business Analytics

Poddar Management & Technical Campus, Jaipur

KEY SKILLS & TRAINING

- BUSINESS ANALYSIS: SDLC, REQUIREMENTS GATHERINGS, STAKEHOLDER MANAGEMENT, BRS/ FRD
- BI TOOLS: POWER BI (DASHBOARDS, DAX, DATA MODELING), LOOKER STUDIO
- EXCEL/SQL: EXCEL (BEGINNER – INTERMEDIATE) LEARNING: ADVANCE EXCEL, SQL
- OTHER TOOLS: MS OFFICE SUIT, GOOGLE SHEETS
- CERTIFICATIONS: BUSINESS ANALYSIS FUNDAMENTALS (DON HUSSEY - UDEMY), POWER BI (JATAN SHAH – SKILL NATION)

PROJECTS

Motorola Mobile Sales Analysis – BRD & Power BI Dashboard